

Shelley Sailing Club Inc.

SAILING EVENTS EMERGENCY RESPONSE PLAN

Updated September 2019

This response plan relates to sailing events and other on-water accidents during club events.

Please refer to the separate document of Fire and Evacuation for other emergency response situations.

Paramount in all situations is the personal safety of distressed vessel's crew. However, in all situations, the further endangering of any persons such as the support craft crew shall be a priority and may affect the action(s) taken.

Shelley Sailing Club will provide available assistance in the event of a boat mishap/sinking/grounding or accident, injury, sick or lost persons during or evolving from boating mishap during a club event. The Club is not in a position to undertake a professional / technical recovery and this situation is best referred to the boat owner or his insurance company to seek the appropriate person/company to handle the task.

DUTIES OF PERSONEL

The Officer of the Day, and other volunteers coordinate the plan in the event of an emergency:

1. Coordinate initial actions deemed necessary.
2. Coordinator decides if situation can be handled by Club resources.
3. Coordinator to allocate duties:
 - a) If being handled by Club
 - Delegate a person to arrange first-aid equipment.
 - Delegate a person to stay in contact with rescue vessel if on-water or to stay with injured person if ashore.
 - b) If being handled by outside agencies
 - In addition to the above
 - Delegate person to contact outside agency e.g. doctor, hospital, ambulance. Delegate also
4. Coordinate all requirements until emergency is over.
5. Complete "Incident Report" when the emergency is over.

RESCUE BOAT PERSONEL

In case of emergency:

1. Assess if your craft can handle the situation.
2. In any case notify the Officer of the Day.
 - a. Identify your location.
 - b. Advise if further assistance necessary.
3. Maintain communication with the Officer of the Day.
4. Advise if outside agencies will be required.
5. Assess where to meet outside agencies to expedite assistance.
6. Coordinate activities with resources available to you.
7. At end of emergency, assist Officer of the Day with completing incident report.

SEARCH AND RESCUE

When you receive/sight a distressed signal on the river:

1. If no capability to send rescue boat or emergency beyond the capacity of Club resources then contact Water Police on 9442 8600
2. If rescue boat dispatched, then assess the situation:
 - a. No immediate danger to crew or craft
 - b. Crew require assistance by rescue or medical aid
 - c. Crew OK, craft in danger to founder or become a navigation hazard
3. Alert/dispatch other rescue craft to area.
4. Notify Emergency Services – see contact list below.
5. Arrange reception of Rescue craft/rescued crew or casualties.
6. Assess ability to retrieve abandoned craft.
7. Initiate necessary manpower/resources to retrieve craft.
8. Record sequence of events – time – action taken – results – etc.
9. Complete a post-Incident Report.

EMERGENCY CONTACT LIST

Emergency Services: 000

Club address: Watersby Crescent Shelley WA 6148

External			
Title	Location	Business Hours	After hours
Fire and Rescue	External	000	All Hours
State Emergency Service	External	132 500	All Hours
Water Police	External	9442 8600	All Hours
Police (Critical)	External	000	All Hours
Police	External	131 444	All Hours
Ambulance	External	000	All Hours
Fiona Stanley Hospital	Murdoch	6152 2222	All Hours
Perth's Children Hospital	Nedlands	6456 2222	All Hours
Royal Perth Hospital	Perth	9224 2244	All Hours
Sir Charles Gairdner Hospital	Nedlands	6457 3333	All Hours
Western Power	External	13 13 51	All hours
Alinta Gas	External	13 37 02	All hours
Water Corporation	External	13 13 75	All hours
Parks and wildlife Service (DBAC)	External	9219 9000	0419 192 845
City of Canning Ranger	External	1300 422 664	1300 422 664

SSC Management Committee			
Title	Location	Business Hours	After hours
Commodore Jon Abbott	Winthrop	042 995 0894	042 995 0894
Secretary Mike Shellabear			0405 663 642
Rear Commodore Sailing Stephen Gallagher	Lathlain	044 887 1128	0428 361 684
Rear Commodore Property Colin Deacon-Fobister	Riverton	0415 190119	0415 190119

SHELLEY SAILING CLUB INC.

Incident Report

Rescued Boat : _____ Date: _____ Time _____

Skipper: _____

Crew: _____

Names of other people involved in incident _____

Club event at time of incident:

Morning Junior Racing ()
Afternoon Racing ()

Junior Sailing Training ()
Other event (state) _____

Incident Detail -Detail occurrence, reason and outcome

Authorities Contacted – Include people's names where possible

Follow up required post incident:

Insurance company(s):

Medical(s):

Government bodies:

Family (include enquiring of well being):

Craft(s):

Other:

This form is to be completed and returned to the Start Box every time there is an injury or damage to equipment.